

## Fieldwork Time Log

Student's Name:

Fieldwork Project:

Mentor's Name:

Date	<b>Fieldwork with your Mentor:</b> Provide a description of all work completed under the direct guidance of your mentor.	Number of Hours
9/23	I met with my mentor for the first time to discuss my overall goals for this year and to discuss a regular schedule we would meet on. We discussed the genre of my novel, the plot, some of the tasks I would need to fulfill to reach my goals, and some possible events and people I could contact for help with beta-reading and publishing my book.	1.5 hours
10/7	I met with my mentor to discuss how my fieldwork was progressing. During this time, I figured out why I was having problems sending the Third Draft to her, and sent her the first few chapters of Draft Three so she can read through it and make suggestions; I also rewrote Chapter 1 and some of Chapter 2 of my book.	1.5 hours
10/28	I met with my mentor to discuss how my fieldwork was progressing and to begin researching possible publishing companies I might want to try and submit my work to. I created a list of several companies to research further. My mentor and I also created a plan for my fieldwork, which is to take a break in writing Draft 4 of my book and create a query letter before continuing Draft 4.	1 hour
12/8	I met with my mentor to discuss how my fieldwork was progressing and to set goals for when I want to send my query letter and my manuscript to publishing companies. We decided to try and send them out before the beginning of 2019, and that I needed to edit my book one last time for grammar mistakes as well as to create a two page synopsis of my book.	1 hour
12/29	I met with my mentor to finish preparing my manuscript submissions. This included editing my synopsis, searching for books that could be considered comparisons to mine, and preparing the necessary documents for submission. We decided that I would finish preparing these by New Years Eve and submit them then.	1 and ½ hours
1/27	I met with my mentor to discuss how to continue my Applied Learning Project now that my book is submitted to publishing companies, as well as to show her several ideas I had for possible new books I could write. I showed her one of the ideas that I was most keen on working on, as well as the worldbuilding and plot diagram I had done for it thus far.	1 hour
2/9	I met with my mentor to discuss how my fieldwork has progressed since our last meeting, as well as to establish my plans for the future. During this meeting, I also continued to write Draft 1 of my new book project, and wrote about 700 words for Chapter 3.	1 hour

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3/2	I met with my mentor to discuss my current progress with my new book and how I plan to continue in the future. During this meeting, I continued to work on writing Draft 1 of my new project.	1 hour
3/30	I met with my mentor to discuss how my fieldwork has progressed, where I am currently in Draft 1 of my new book project, and how much longer I thought it would take me to finish Draft 1. During the meeting, I continued to write Draft 1 of my new book.	1 hour

**Total Hours** \_\_\_\_\_

## Applied Learning Project

<b>Date</b>	<b>Independent Fieldwork:</b> Provide a description of all fieldwork you complete independently.	<b>Number of Hours</b>
9/17	I worked on researching and contacting a mentor and wrote out an introduction email that I can send to possible mentors. I also brainstormed things I should change when I write the Forth Draft of my novel. The things I considered changing included characters, plot events, locations in the story, and dialogue.	1 hour
9/20	I contacted a possible mentor and arranged a date when we could meet to discuss a possible mentorship; see below for other work.	1 hour
9/20 - 10/4	I edited Chapters Three through Sixteen of my novel. I fixed grammatical errors, strangely worded sentences, plot errors, and issues with characters. I also kept track of problems I needed to work on throughout the next draft of my novel and wrote them down so I could track of them during the next rewrite.	<b>16 hours</b>
10/8-11/1	Rewrote 2,000 words of novel per day, with my focus on correcting mistakes and grammatical errors found during the editing process, as well as including necessary details in the story. I also worked on rewriting several larger portions of the story to make it flow well and to improve the overall plot. Over the past few weeks, I have edited up to Chapter 8 of my story, totalling about 50,000 words overall.	25 hours
11/12 - 12/9	Rewrote 2,000 words of my novel per day, with my focus on correcting mistakes and grammatical errors I had found during the editing process. I also rewrote several larger portions of the story to make it flow better and to improve the overall plot. Over the past few weeks, I have finished editing Draft 4 entirely; this segment was comprised of about 56,000 words overall.	26 hours
12/31	I finished preparing everything I needed to submit my manuscript to publishing companies, including the amount of manuscript I needed to submit to each company, the query letter, and the synopsis. I then submitted the manuscript to each company via email, and am now waiting for responses.	1 hour
1/25	Over the course of the past two weeks, I have worked on figuring out how to continue my project. I decided to write a new book to continue it, and thus spent several hours working on the worldbuilding for this story (essentially figuring out the details of this world and how it works) and creating a plot outline for the story. I also wrote several experimental pieces to decide on how I wanted to write this story.	2 hours
1/28 - 3/22	Over the course of the past few weeks, I have written about 1,500 words per day for Draft 1 of my new project. While writing, my focus has been on simply getting words on the page, with less focus on character or plot issues. These are problems that will be addressed in later drafts of the book. For the moment, my main concern is simply getting the story down on paper so I can identify problems with it and work towards fixing those problems in later drafts.	50 hours
3/25 - 4/8	Over the course of the past couple of weeks, I have continued to write 1,500 words per day for Draft 1, which comes out to my having written 21,000 words overall. I have looked at where I am currently in Draft 1 and have estimated that, at most, I will have	14 hours

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	to write about 30,000 words to finish Draft 1. I plan to continue working on my project in the next few weeks and use the April Vacation Week to write more words per day. I believe that, if I use my time wisely, then Draft 1 will be completed when I return from April Vacation.	
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**Total Hours** \_\_\_\_\_

## Fieldwork Log: Progress Report Rubric

**NOTE:** Completion of 20 hours of fieldwork under the guidance of a mentor is a required component of the ALP. Students cannot successfully complete ALP without having fulfilled this requirement.

The following rubric is an assessment not of your fieldwork but of your fieldwork log and its contents.

### Fieldwork with Mentor

<b>Dates</b>	5
Each entry in the log includes the specific date that the hours were logged. All dates are current and include all fieldwork since the last fieldwork log submission.	5

<b>Hours</b>	5
Each entry in the log lists how much time you dedicated to your fieldwork during those individual dates. Hours are included for all fieldwork completed since the last log submission.	5

<b>Descriptions</b>	15
Each entry includes a detailed description of all aspect the project that were worked on during each individual date. Descriptions are included for all fieldwork since the last fieldwork log submission.	15

### Independent Fieldwork

<b>Dates</b>	5
Each entry in the log includes the specific date that the hours were logged. All dates are current and include all fieldwork since the last fieldwork log submission.	5

<b>Hours</b>	5
Each entry in the log lists how much time you dedicated to your fieldwork during those individual dates. Hours are included for all fieldwork completed since the last log submission.	5

<b>Descriptions</b>	15
Each entry includes a detailed description of all aspect the project that were worked on during each individual date. Descriptions are included for all fieldwork since the last fieldwork log submission.	15

<b>Overall progress toward end project</b>	Exemplary	Acceptable	Making Progress	Limited Progress
Student is making acceptable progress toward the mid year goal of 8 hours work on their project.	X			

\*Late assignments will be penalized 5% per day late).

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**Comments:**

**Points Received:** \_\_\_\_\_ **50/50**